

Adair County Purchasing Procedure Guidelines Using Title 1 Funds

1. Purchasing with Federal Title 1 funds must be reasonable, allocable, necessary, and documented.
2. Purchases with Title 1 funds must contain three total competitive bids. The competitive bid form is located under the Title 1 department on the district website. The lowest overall bid should be used unless another bidder provides more specific useful information that will better assist our students.
3. Purchases made through Title 1 should target low achieving students and help to close educational achievement gaps.
4. Purchases should focus on improving academic achievement and help provide a well- rounded education.
5. Purchases must be deemed allowable by the Federal non-competitive funding matrix and approved by the Title 1 director in Adair County.