

**Adair County  
Elementary  
School  
2020-2021  
Student  
Handbook**

# Adair County Elementary School

## Faculty and Staff 2020-2021

*870 Indian Drive*

*Columbia, KY 42728*

Phone Number  
270-384-0077

### A.C.E.S. Faculty and Staff

Sommer Brown, Principal	Jordan Williams, , Assistant Principal
Teresa Absher, Counselor	Jennifer Kemp, Curriculum Resource Teacher
Pam Compton, 3rd Grade Teacher	Julie Smith, 3 <sup>rd</sup> Grade Teacher
Tera McQueary, 3rd Grade Teacher	Cindy Smith, 3rd Grade Teacher
Beth Ellison, 3rd Grade Teacher	Leslie Wade, 3rd Grade Teacher
Denesa McCann, 3rd Grade Teacher	Kelly Robertson, 3rd Grade Teacher
Jason Curry, 4th Grade Teacher	Sheila Huff, 4 <sup>th</sup> Grade Teacher
Lisa Newell-Hare, 4th Grade Teacher	Kristy Bright, 4 <sup>th</sup> Grade Teacher
Samantha Rich, 4th Grade Teacher	Ashley Simpson, 4th Grade Teacher
Courtney Grant, 4th Grade Teacher	Jeana Pike, 4th Grade Teacher
Sydney Humphress, 5th Grade Teacher	Ashley Simpson, 4th Grade Teacher
Sara Dean, 5 <sup>th</sup> Grade Teacher	Angie Smith, 5 <sup>th</sup> Grade Teacher
Vicki Houk, 5 <sup>th</sup> Grade Teacher	Miranda Bailey, 5 <sup>th</sup> Grade Teacher
Madison Allen, 5th Grade Teacher	Amanda Webster, 5 <sup>th</sup> Grade Teacher
Robin Hancock, 5 <sup>th</sup> Grade Teacher	Ryan McQueary, P.E.
Pam Phipps, Librarian	Rachel Waggener, Arts and Humanities
Paula Bault, Arts and Humanities	Missy Garmon, Special Education Teacher
Bart Hadley, Special Education Teacher	Valerie Taylor, Special Education Teacher
Mike Mantooh, Special Education Teacher	Christine Williams, Speech Secretary
Chris Downs, Special Education Teacher	Alisha Spinks, Speech Therapist
Patricia Aaron, Title I Teacher	Lisa Godsey, Title I Teacher
Alice Curry, Technology Teacher	Candi Flatt, Gifted Coordinator
Jamian Bailey, Special Education Teacher	Debbie Cowan, Family Resource Center Director
Cynthia Hancock, Instructional Assistant	Jr. Edrington, Custodian
Christina Janes, Attendance Clerk	Valerie Woody, Head Custodian
Jennifer Blair, Healthy Kids	Jerri Nixon, Adanta
Anna Ballou, Instructional Assistant	Pam Bivens, Camp Safari Director
Amy Irvin, School Nurse	Katelyn Calvert, Custodian
Sharon Pickett, Bookkeeper	Ada Neat, Food Service
Shawn Alfaro, Food Service	Shanna Foster, Instructional Assistant
Casey Fugate, Instructional Assistant	Dorothy George, Instructional Assistant
Violet Graves, Instructional Assistant	Sheila Hare, Instructional Assistant
Mark Harris, SRO	Sandra Wilson, Migrant
Sheila Lawhorn, Food Service	Carol Leib, Food Service
Ruth Melton, Food Service	Jennifer Moss, Instructional Assistant
Rita Nokes, Food Service	Bette Pelston, Food Service
Jessica Simpson, ESS	Stacey Page, Secretary
Jane Sparks, Instructional Assistant	Tasha Marcum, Food Service
Sherrie Carter, Food Service	

# **Due to continually changing guidance surrounding the COVID-19 pandemic, policies may be adapted to reflect the most recent guidance from the board, state and/or CDC.**

## **Welcome**

We, the faculty and staff of Adair County Elementary School, would like to welcome you. We are very excited about the upcoming school year. We look forward to a rewarding and successful school year.

At Adair County Elementary, we understand the importance of our responsibility to the children of our community. We will strive every day to help each child reach their full potential. We want you to know that we will love and care for each child that comes through our doors. Our goal is for each child to know how much they are loved and appreciated and become a leader of their own life. We want you to know that we will strive every day to continuously improve our performance in order to better serve your child's education.

PLEASE REFER TO THE CODE OF PUPIL CONDUCT MANUAL ISSUED TO ALL ADAIR COUNTY STUDENTS FOR DISTRICT POLICIES AND PROCEDURES. THOSE INCLUDED IN THIS BOOKLET ARE ADDITIONAL ITEMS CONCERNING ADAIR COUNTY ELEMENTARY SCHOOL.

## **PHILOSOPHY AND OBJECTIVES**

Our faculty tries to provide a program of education that is concerned with the total development of the elementary age child.

\*To help students develop their abilities to observe, listen, read, think, speak, calculate, and write with purpose and comprehension.

\*To assist students in the resolution of their problems so that they may effectively cope with fears, anxieties, and frustrations.

\*To plan activities and situations that provide experiences which develop the student in his/her social, emotional and character development.

\*To expand and enrich the learning process mandated by KERA (Kentucky Education Reform Act).

\*To provide learning experiences designed to develop healthy attitudes and values necessary for living in our democratic society.

\*To establish a program that provides for the development of the health and physical fitness for all students.

\*To provide experiences that will ensure a smoother transition from the elementary school into middle and high school.

\*To encourage every student to become the leader of their life choices.

## **EXCEPTIONAL SERVICES**

Special Education Resource  
Speech Therapist  
Healthy Kids Clinic  
Library/Media Center  
Internet Access  
21st Century Camp SAFARI

Title I instructors  
Family Resource  
Physical Education  
Accelerated Reader  
ESS  
OT/PT/VI Services

## **MEDICATIONS**

All prescription medications must be kept in the office while students are at school, with the exception of inhalers. Inhalers may be kept with the child, but teachers must be notified in writing that the child will have these in their possession. All prescribed medication must be in an appropriately labeled container and contain the name of a physician or pharmacy. Only the dosage noted on the bottle can be given. If the dosage changes, you must send a new bottle. Medication will be placed in a safe place in the nurse's office and dispensed by authorized school personnel or school health nurse. Students will report to the office to take medication. All medications are logged when they are given. We cannot give your child ANY non-prescription medication without parental consent. If you wish your child to take Tylenol or Aspirin, please fill out the forms sent home. Notes will only be kept on file for one school year. The one you sent last year is no longer valid. If your child cannot drink milk for breakfast or lunch, we must have proper written documentation. A doctor should also document all food allergies. Please do not send any medication to school with your child.

## **BUS DUTY**

For the safety of your child please do not drop them off before 7:00 a.m. (central time). Bus duty teachers arrive and the doors open promptly at 7:00 a.m. (central time). Due to other responsibilities cooks and custodians cannot be responsible for supervising students. Breakfast is served until 7:45.

## **STUDENT DROP OFF GUIDELINES**

Students will be dropped off at the gym door entrance in the back of the school. Students should not be driven around to the front of the building to be dropped off. The front of the building will be used for bus loading and unloading of busses.

Anyone dropping off a student is to enter the first parking lot in the rear of the building, circle around the end of the lot, and drop off students at the gym door near the end of the sidewalk.

This procedure is to ensure the safety of all our students.

## **STUDENT PICK UP PROCEDURES**

Any one picking up students in the afternoon will enter the gymnasium and sign out the student. Students will then be called to the gym where they may be picked up. Anyone picking up students must be on that student's sign out list. **Students will not be released to any person that is not included on their sign out list.**

Students will be dismissed for parent pick-up at 2:45 p.m. (central time). **The pick-up location will be the gym.** Please park in the back parking lot and enter through the back gym doors. There will be a school employee in the gym at 2:30 to start compiling a list of students to be picked up at 2:45. At 2:45, those students will be called to the gymnasium. Students who are picked up before 2:45 will be tardy.

Car Riders/Every Day Pick Up- If your child is picked up every day and you arrive by 2:40, then you may choose to sign below for car riders picked up every afternoon. For safety reasons, you still must sign your child out on a preprinted colored sign out sheet each afternoon. We need to know exactly

who picks up each student every day. We will have the name/homeroom teacher's name on the form and you will sign your name. We will announce all car riders report to the gym first. We will have a list posted by the homeroom teacher's door once you have signed permission for your child to become an every afternoon car rider. Then we will call only individual names for students who are picked up occasionally. If you go to more than one school and cannot arrive by 2:40, then just go ahead and sign your child out as you always have.

When parking please do not park in the emergency lanes or grass in the back of the school. Please park in designated parking areas.

### **EARLY DISMISSAL** **AFTERNOON PICK-UPS**

If a student must leave early, a parent/guardian or designee must come to the school office and sign him/her out. The student will then be called for from the office. Every student must have on file a list of people authorized to sign him or her out. Students will not be released to anyone not on that list. Please park in designated parking areas when picking up your child.

### **PARENTS AND VISITORS**

All parents and visitors to the school or on school grounds must report to the office and remain there until the student is called. Visitors are not permitted to attend class without advance permission of the principal and/or teacher. Students are not to bring younger siblings or other visitors. **All visitors must enter through the front door, sign in, and obtain a nametag. Please sign out when you leave the building.** All exterior doors remain locked from the outside when school is in session except the two middle doors in the outside main entrance as you approach the front of the building. Panic bars allow students and personnel to get out safely in case of an emergency. Designated days may be set aside each year for parents and other guests to eat lunch with students.

The following policy was adopted by the SBDM Council on January 16, 2007 to help ensure the safety of all children here at A.C.E.S.

For the safety and security of our students all students must stay in the gymnasium/cafeteria area in the morning until they are dismissed to go to

the rooms. With the exception of any student with special medical or educational needs, no parent/visitor may escort a student to their classroom. Before 7:40 A.M., you may drop your child off at the back entrance at student drop-off. After 7:40 A.M., your child must enter through the front entrance and report to the office. If a parent/visitor is going to enter the cafeteria in the morning during breakfast time, he/she **MUST** obtain a visitor name tag from the front office. Please see a teacher at the student drop-off and he/she will contact the front office before a parent/visitor goes to obtain a nametag.

### **ABSENCES AND TARDINESS**

Students who arrive after 7:45 a.m. are counted tardy and MUST be signed in by a parent or guardian. Students cannot sign themselves into school. According to state law, students leaving before 2:45 p.m. are also counted tardy. State guidelines mandate that your child be in attendance 100% of the school day. The school day at ACES is defined as 7:45 a.m. to 2:45 p.m. Attendance is kept on a state mandated computer system. Students arriving after 7:45 a.m. are tardy. Students who leave before 2:45 are also tardy. Attendance will be calculated using minutes and percentages of days missed instead of simple tardies and half day absences. Minutes missed will add up to tardies and/or an attendance event. An attendance event is anything over 60 minutes in a school day. If a student leaves at any point during the school day this time will accumulate to the percentage of the day/days that they have been absent from school.

Excessive tardies and/or absences from school may lead to contact from school or district staff. Excessive tardies and/or absences that are not remedied may result in district personnel referring the case to the court system. For information about when parents are notified about student tardiness and absences, please refer to the Adair County Code of Pupil Conduct book your child brought home.

### **DOCUMENTING ABSENCES AND TARDIES**

It is the responsibility of the parent or guardian to notify the school as to the reason for a student's absence or tardy. THIS MUST BE DONE IN WRITING on the day that the child returns to school. PHONE CALLS ARE NOT ACCEPTABLE. We must keep written excuses on file. If you do not

send a note, your child is automatically coded as UNEXCUSED. This also applies to tardies. (Refer to attendance policy in Adair County Code of Pupil Conduct manual). If your child is absent from school, you may receive a phone call from the school verifying your child's absence.

It is the student's responsibility to get missed assignments from teachers and to complete them in a reasonable time (1-3 days). Teachers are only responsible for allowing students to make up work missed on days that have been declared an excused absence. Any work missed may result in a zero for that day's work. All parent notes and doctor notes must be turned into the school no later than five (5) days after the day(s) that were missed.

### **DRESS CODE**

In addition to all dress codes that are listed in the district handbook, Adair County Elementary School **will not permit shorts, skirts, or culottes to be shorter than four (4) inches above the knee.**

### **TEACHER AUTHORITY**

All teachers in this school are your teachers whether or not you are in their classes. Show respect and follow his/her directions. All other employees (cooks, custodians, instructional assistants, secretary, etc.) should also be treated with respect.

### **GRADES**

Grades and reports of progress will be given out each nine weeks of school for all grades, third through fifth. If you do not receive a progress report every nine weeks, it is recommended you call the teacher or request a teacher conference. Some teachers may send deficiency reports home so that you will know if there is a problem before the nine weeks ends. If you wish to talk to a teacher(s) about grades or other concerns, please contact them during their planning period. **Teachers will not be pulled out of classes for unscheduled conferences.**

Curriculum at Adair County Elementary conforms to the Kentucky Program of Studies and Common Core and meets guidelines established by the district and state. Primary students are reported on the approved Primary Progress Report. It may be necessary for some students in the primary program to take five years to complete four years of work (kindergarten through third grade), which is how the ungraded primary is structured.



## **GRADING**

Elementary (3-5) students will receive a progress report four (4) times a year on a regular nine (9) week schedule.

All 3-5 report cards will be standards -based and will reflect mastery of standards as set forth by the state of Kentucky.

## **PROMOTION AND RETENTION**

Students in grades 4-5 cannot fail more than one class and be passed to the next grade. District policy 08.22 states that a student may not fail more than one subject and be promoted. It also states that a student may not fail math or reading and be promoted.

## **TELEPHONE USAGE**

Phones in the classrooms are for emergency use only. The office phones are only available to students in times of emergency. Students will not be called to the office phone. If you call you will be asked to leave a message for your student.

**Cell phone use at ACES is strictly prohibited. This includes calls, texts, or any other use of cell phones. A student being caught using a cell phone may be subjected to disciplinary action.**

## **ACCELERATED READER**

The Accelerated Reader program is used as a supplement to the school's reading curriculum. All students are expected to participate and to reach goals that are age and grade appropriate. Goals will be set for each grade level. Teachers will provide time for some AR reading in class, but the student is responsible for doing some of the reading on his or her own time.

## **DETENTION/In School Behavior Modification (ISBM)**

Students may receive discipline slips for unacceptable behavior. The principal/assistant principal may assign a student to detention when he/she receives an excessive amount of discipline slips in a nine-week grading period. In-school behavior modification (removal from class) is used when other measures have failed. An example of an ISBM would be removal to the office, to another classroom, or some other alternate location. Detention may be in the form of lunch detention in which students are required to eat lunch by themselves or after school detention in which students would be required to stay after school for a set period of time.

## **RULES FOR COMMON AREAS**

Please talk to your child about the following rules. Teachers will be delivering lessons on the following behaviors during the first few days of school. Please help your child understand the expectations for the following common areas. Thanks in advance for your help with talking to your child about these rules/expectations.

### **Hallway**

Walk at all times.

1. Walk on the colored stripes on the right side of the hall.
2. Keep your hands to your side or behind your back.
3. Face forward and look at the person in front of you.
4. No loud voices.

### **Restrooms**

1. Enter quietly.
2. Use the restroom.
3. Wash and dry your hands for 30 seconds.
4. Leave quietly.

### **Cafeteria**

1. Enter the cafeteria quietly and in single file.
2. Go through the cafeteria line.
3. Remember to say please and thank you.
4. Eat quietly.

5. When talking use soft voices.
6. Stay seated.
7. Leave your table and the floor around your table clean. No food or paper should be left on tables or floor.

## **SNACK AND RECESS**

Snack privileges are afforded to ACES students. This is not required by the state or by local board policy. It sometimes becomes necessary to withhold these privileges from students for academic or disciplinary reasons. Faculty and staff will use reasonable judgment when withholding these privileges.

With the state legislation passing SB172, Senate Bill 172, that restricts the types of snacks and drinks that schools sell, we will be modifying our snack sales this year. We will no longer sell snacks at school. Your child is encouraged to bring a healthy snack from home. **As a result of this, we ask that your student not bring soft drinks for snack.** Juices and water are healthier alternatives that your student will be welcomed to bring.

Due to the emphasis on nutrition, it is necessary to limit parties to special occasions. It is permissible to bring or send things to share on your child's birthday or other special days, but all treats must be individually pre-wrapped (Little Debbie cakes, popsicles, etc.). No homemade items can be distributed to children. No snacks can be sold or distributed before 1:00 p.m., per federal lunch programs. Also, no soft drinks can be brought into the school. In an attempt to fully comply with SB 172 please make efforts to provide healthy snacks at these parties.

## **CAFETERIA GUIDELINES**

1. Deposit all lunch and breakfast litter in the trash bin.
2. Return all trays and utensils to the dishwashing area.
3. Leave all tables and the floor in a clean condition for others.
4. Do not take food out of the cafeteria unless you are told you may do so.
5. **Students are NOT allowed to bring soft drinks into the cafeteria in cans, bottles, or a thermos. Soft drinks at breakfast and lunch violate state and federal lunch guidelines.**

6. Students should remain seated and talk quietly with a neighbor. Low voices should be used when entering the cafeteria and when going through the lunch line.
7. No glass containers of any kind are permissible.
8. No sharing of food and no giving your food to others.
9. Always use good manners and be polite to cafeteria workers and monitors. Remember to say please and thank you.
10. Keep your hands off other people's trays and other people's food. Keep your hands to yourself in line.
11. Throwing of food, spitting milk, juice or food, will result in disciplinary action.

**The Adair County Board of Education Food Service will be participating in the Community Eligibility Provision (CEP) for the 2020-2021 school year. All students will be served breakfast and lunch at no charge. Extra items must be paid for at time of purchase, no charging will be allowed.**

Thanks,

***Carol Roy***  
***School Food Service Director***  
***Adair County Board of Education***  
***270/384-2476***

**Adult/Visitor Lunch \$3.75    Adult/Visitor Breakfast \$1.75**

**ADAIR COUNTY ELEMENTARY SCHOOL  
LIBRARY MEDIA CENTER**

**MISSION STATEMENT**

The mission of the Adair County Elementary School Library Media Center is to support the staff and students in reaching curriculum goals and promote a life-long love of reading, using print materials as well as a variety of media.

## **GENERAL LIBRARY RULES**

1. All students in the school are entitled to use the Library/Media Center and to check out books, provided they have teacher permission.
2. Reference books, such as encyclopedias and dictionaries, are to be used in the Library/Media Center. Earlier editions will be made available for overnight check out.
3. All other books may be borrowed for one week. If a student needs a book for more than one week, they need to recheck their book for an extended time. Please note – students may check out books only if their record is clear. A clear record means no overdue books.
4. Students must pay for damaged books, magazines, and all lost books. Payment is based on book replacement cost. This should try to be done in a timely manner so that the student may continue checking out during the school year.
5. No book may be taken from the Library/Media Center without being checked out. Doing this will result in a forfeit of their library privileges. Parents will be notified by the Library Media Specialist.
6. Students must not sub-lend books. The student who checks out the book is held responsible for the care, return, and fines.
7. Students may check out 1-2 Library books (depending on grade level) at a time. If several books are needed for special assignments, the student should speak to the Library/Media Specialist and accommodations will be made.
8. To access the internet, students must have on file a signed Student Authorized Acceptable Use Policy.
9. There is no food or drink allowed in the Library/Media Center.

## **CIRCULATION POLICY**

1. Book check-out is for one week. If a student needs more than the allotted one week, they must bring the book into the library for renewal. Books that are in high demand may only be renewed once.
2. The check-out policy for each grade level is as follows:

- Students in grades 3-5 may check-out two books each. One of these MUST be an AR book. If several books are needed for a special assignment, the student should speak to the librarian and accommodations will be made.

## **LIBRARY MEDIA CENTER NOTES TO PARENTS**

To develop a love for reading, ACES allows students to choose the books they want to read. We do encourage students to choose books at their appropriate reading level and interest area to promote reading achievement. Please show interest in your child's reading activities by asking your child about their books and discussing the content with your child. This will strengthen their literacy knowledge and sharpen their reasoning skills. Also, feel free to contact the Library Media Specialist's to discuss this at Pam Phipps Ext 4195.

Please help your child take care of his/her library book by setting aside a "special place" at home just for the Adair County Elementary School library book.

Your child will visit the library media center once per week. If your child has a book overdue, a note will be sent home with the progress reports.

### **OVERDUE FEES:**

All other books may be borrowed for one week. If a student needs a book for more than one week, they need to bring their book to the library and recheck it for an extended time. Otherwise, there will be a 5 cent per day overdue charge for any book that has not been turned in or renewed. There will be a \$5.00 limit on these charges. There will also be a "Forgiveness Week" each month where students can turn in books and their overdue charges will be cleared from their record. Teachers will also be given a monthly list of their homeroom students with overdue charges.

## **OTHER SAFETY FEATURES/CONCERNS**

Safety features are in place to ensure that your child is safe while at school. Every classroom has a phone for emergencies and all exterior doors have locks that limit unauthorized access. Drills are held on a regular basis as required by law in the areas of fire safety, earthquake preparedness, storms and tornado safety and what to do in the event an intruder enters the building. Please talk to your child about these drills and their importance. If they know what to expect, they will feel more comfortable. Also, please go over the Adair County Code of Pupil Conduct manual carefully with your child.

Other safety issues that have arisen have necessitated the need for the following rules to be implemented:

\*\* Student backpacks must be free of wheels and cannot be the kind that roll. These are a safety hazard, causing children to fall getting on and off buses and in the hallways. Several incidents have also been documented where these have caused falls in the classrooms due to lack of storage space. Clear backpacks are preferred.

\*\* Roller blade shoes or any shoes with wheels are also prohibited.

\*\* Please ensure that your child has shoes that are comfortable and safe.

Please be aware that your child will have days in which they will be going to the playground or other areas during wellness and PE times.

## **FAMILY RESOURCE**

Our goal is to help students be successful in school by removing barriers to learning and helping families meet their needs. We serve as a link between families, schools and community resources. Year-around services are available to all families and students of the Adair County Elementary School. The services that we can help with providing include, but are not limited to the following: Health Services/Referrals, School Nurse Program,

Community Resource & Child Care Referrals, Parent and Child Education Programs, Lending Library of Educational and Parenting Resources, Advocacy, Student Career Awareness, Summer and After-school Programs/Referrals, Student Programs, Drug Prevention, Safety, Assistance with Basic Needs, Educational Support.

Feel free to contact us if we can be of assistance. Call 384-9112 and ask for Debbie Cowan-Coordinator or Angie Smith-Assistant Coordinator.

### **GIFT POLICY**

Please remember the following rules when sending gifts or balloons to students at school:

1. No breakable items are to be sent to school.
2. All balloons and large item(s) are not allowed to be sent home on the bus. This is a district policy and is enacted for the safety of all children riding on district transportation. If you do send large items or balloons to school please make arrangements to have them picked up at the school. The discretion as to what may be sent on the bus will be made by Mrs. Brown, Mr. Williams, transportation director, bus driver, or any combination of the previously mentioned employees.
3. All gifts must be left in the office. No items may be taken directly to the student in their classroom.
4. Balloons and gifts will not be sent directly to the classroom. They will remain in the office until the afternoon where they will be sent home with the students or picked up by a parent/guardian.

### **A.C.E.S. Curriculum**

The curriculum here at Adair Co. Elementary is dictated by the Kentucky Department of Education's Core Content, Program of Studies, and Common Core Standards. You obtain a copy of these documents at the Kentucky Department of Education website.



## **Adair County Elementary School Title 1 Parental Involvement Policy**

### **Policy Description- Title 1 School-wide Program Parent Involvement Policy**

Adair County Elementary School is committed to making efforts to build a strong parent-school partnership. We realize that parental involvement in a child's education is necessary for a child's successful completion of school tasks. To support the home-school partnership we will make efforts to utilize the following procedures:

1. At the beginning of the school year, the Parent/Guardian of all students will be encouraged to attend an Open House of the school. This meeting will inform parents of the school's participation in Title 1 and see input from the parents, guardians, and community members that attend.
2. An additional number of meetings will be planned throughout the school year. Child care and home visits may be provided as needed. The purpose of these organized, ongoing, and timely meetings will be to gain parental input in the Title 1 program.
3. Information about the Title 1 program will be provided in the form of program reports, phone calls, conferences, home visits, and parental involvement programs. To the extent possible, information will be sent home in a language used at home.
4. Title 1 staff will coordinate parent involvement programs among parents, school, and community by providing materials and services to students and parents, involving preschool, involving home instruction of preschool age youngsters, involving Family Resource Centers and Adult Education Act, as well as other training. Title 1 staff will also provide assistance to parents in becoming full partners in their child's education by signing school compacts at the beginning of each school year that give specific details to expectations of parents, students, principals, and teachers. Parents will also be encouraged to have their children attend Title 1 activities at the school.
5. Parents are also encouraged to be involved in their son/daughter's education on a day to day basis. Communication from school will occur on a regular basis to help keep parents/guardians informed.
6. Any activity of a parent desiring to volunteer in a classroom must meet prior approval from school staff and school/district guidelines. No activity may be disruptive to the educational classroom setting.
7. Parent teacher conferences will be scheduled throughout the school year to help keep parents informed and actively involved in the pace of their child's progress.
8. Progress reports and report cards will be sent home periodically throughout the grading periods to keep parents informed of student progress and up to date grades.
9. Infinite Campus Parent Portal will be made available to parents that wish to sign up. The school will encourage this and actively assist parents in receiving IC Parent Portal Information.

**PARENT/STUDENT/TEACHER/ADMINISTRATOR COMPACT**  
**TITLE 1 SCHOOLWIDE PROGRAM**  
**ADAIR COUNTY ELEMENTARY SCHOOL**  
**DATE: \_\_\_\_\_**

**AS TEACHERS WE PLEDGE TO:**

- \*Provide the safest and most positive learning environment for your child**
- \*Believe that each student can learn**
- \*Be prepared to teach and provide an environment conducive to learning**
- \*Encourage your child's self-esteem**
- \*Demonstrate professional behavior and a positive attitude**
- \*Communicate and cooperate with each parent to ensure the best education**
- \*Enforce school and classroom rules fairly and consistently**
- \*Encourage attendance**

Teacher Signature \_\_\_\_\_

**AS PRINCIPAL I PLEDGE TO:**

- \*Provide the safest and most positive learning environment for your child**
- \*Believe that each student can learn**
- \*Provide an environment that allows for positive communication between the Teacher/Parent/Guardian/ and Student**
- \*Support all school programs and functions**
- \*Encourage students to show respect for themselves, teachers, school, and school personnel**

Principal Signature \_\_\_\_\_

**AS A STUDENT WE PLEDGE TO:**

- \*Believe that I can learn and will learn**
- \*Come to school prepared with homework and my supplies**
- \*Obey bus and school rules**
- \*Always try to do my best work and have good behavior**
- \*Show respect for myself, my teachers, my school, and other school personnel**
- \*Work cooperatively with my classmates**
- \*Take pride in my school**

Student Signature \_\_\_\_\_

**AS A PARENT/GUARDIAN WE PLEDGE TO:**

- \*See that my child is punctual and attends school regularly**
- \*Support the school in its efforts to maintain proper discipline**
- \*Communicate regularly with my child's teacher and attend at least one Parent-Teacher Conference**
- \*Find out how my child is progressing by attending school functions (such as Title 1 Parent Meetings, Parent-Teacher Conferences, PTA, and looking at school work)**
- \*Show respect for my child, the teachers, and the school**
- \*Insist that all homework assignments are completed**

Parent/Guardian Signature \_\_\_\_\_