

Adair County Purchasing Procedure Guidelines Using Title 1 Funds

- 1. Purchasing with Federal Title 1 funds must be reasonable, allocable, necessary, and documented.**
- 2. Purchases with Title 1 funds must contain three total competitive bids. The competitive bid form is located under the Title 1 department on the district website. The lowest overall bid should be used unless another bidder provides more specific useful information that will better assist our students.**
- 3. Purchases made through Title 1 should target low achieving students and help to close educational achievement gaps.**
- 4. Purchases should focus on improving academic achievement and help provide a well- rounded education.**
- 5. Purchases must be deemed allowable by the Federal non-competitive funding matrix and approved by the Title 1 director in Adair County.**